

## **TNC 09 App B Service Award Guidelines & Nomination Form**

A Tauranga Netball Service Award recognises an individual who has demonstrated a positive and significant contribution of service to Tauranga Netball Centre (TNC), in one, some or all of the following areas:

Administration  
Umpiring

Coaching  
Playing

Managing  
Volunteering

### **Pre-requisite for Nomination:**

An individual, must have completed a minimum of five (5) years of service to TNC and during this time has consistently upheld the TNC values and demonstrated a positive and significant contribution to TNC. This person is the Nominee.

### **Basis for Award:**

The details supplied should be informative, accurate and fully detailed to ensure a full assessment of the nomination to be done. When assessing a nomination, consideration is given to:

- The level at which the contribution was made.
- The length of time over which the contribution was made.
- The quality of the contribution made.

### **Procedure for Nomination:**

Nominations are to be made on the official nomination form (available from the TNC Office or from the TNC website ([www.co.nz](http://www.co.nz)), and can be made by any affiliated Member, Club/School, Life Member or Board Member. The person, club or school who provides the nomination is the Nominator.

Information supplied shall consist of:

- Personal Details relating to the nominee;
- Full details for positions held and years of service;
- Disclosure of any paid service;
- A statement provided by the Nominator outlining the basis for the nomination.

Nominations are to be submitted to the Tauranga Netball Awards Committee (TNCAC), to be received no later than Friday 3<sup>rd</sup> November 2023, 5pm. This nomination is to be marked “Confidential” and can be submitted as follows:

In Person: Tauranga Netball, (weekdays from 9.30am – 4pm)  
By Email: [manager@tauranganetball.co.nz](mailto:manager@tauranganetball.co.nz)

**Consideration of Nomination:**

All nominations are considered by the TNCAC to determine if the nomination is to be presented to the Tauranga Netball Board (TNCB). The Nominator will be advised of the outcome of the decision made by the TNCAC (this decision is not subject to appeal or review).

**Approval of Nomination:**

The TNCB will present recommended nominations at the next The Tauranga Netball Centre Board meeting and approval will be by majority decision of TNC board.

Membership Award badge will be presented to nominees who are successful at the next AGM.

**Unsuccessful Nominations:**

The TNCAC gives careful and full consideration of each nomination, based on the information that is provided within the nomination form. Nominations can be re-submitted in future years and will need to include additional and/or more details to further support the nomination.

## TNC Service Award Nomination Form

Please refer to the "Service Award – Nomination Guidelines (above) before completing this nomination form.

### SECTION 1: SERVICE AWARD NOMINEE DETAILS

Full Name	
Address	
Home Phone Number	
Mobile Phone Number	
Email Address	
Number of Years Nominee has been a member of Tauranga Netball	

### SECTION 2: NOMINATOR DETAILS

Name of Club or School (if applicable)	
Full Name of Nominator (if individual) <b>OR</b> Full Name of Contact Person and designation (if Club or School)	
Address	
Home Phone Number	
Mobile Phone Number	
Email Address	

### SECTION 3: SERVICE DETAILS

	<b>Area of Service</b> (Administration, Coaching, Managing, Umpiring, Playing or Volunteering)	<b>Details</b> (include position titles and responsibilities)	<b>Dates</b>
1			
2			
3			
4			
5			
6			

**SECTION 4: PAID WORK**

Has any of the service been as a paid employee of Tauranga Netball Centre?	Yes / No
If yes, which positions and dates.	

**SECTION 5: FUTURE SERVICE**

Do you expect the nominee to continue to provide service to Tauranga Netball Center in the future?	Yes / No
If yes, please state the likely area(s) of involvement in the future.	

**SECTION 6: SUPPORTING STATEMENT**

*Provide any supporting details that will assist with the assessment of the quality of the contribution that the nominee has made to Tauranga Netball. If more space is required, please attach additional pages.*

## **SECTION 7: VERIFICATION**

*If the nominator is a school or club, it is necessary to have two (2) representatives to verify the nomination.*

I/We verify that the information provided on this nomination form is true and correct to the best of my/our knowledge.

Signed: Nominator Full Name:	Signed: 2 <sup>nd</sup> Nominator Full Name: (If a school or club)
Date:	Date:

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*In Person: Tauranga Netball Center (weekdays from 9.30am – 4pm)*

*By Email: [manager@tauranganetball.co.nz](mailto:manager@tauranganetball.co.nz)*