

# 16 VOLUNTEER POLICY

OVERALL RESPONSIBILITY

BOARD

DAY TO DAY OPERATION

CENTRE MANAGER

## PURPOSE:

- To provide a framework for all volunteers of the TNC.
- To provide a framework for those working with volunteers at the TNC.
- To ensure that volunteers are treated as an integral part of TNC and are respected and supported.

## APPLICATION:

This policy applies to all participating volunteers supporting TNC with netball. Volunteers are essential to the delivery of netball at TNC.

### **As a Volunteer at TNC you have the right to be:**

- treated with respect
- assigned a role that is compatible with your interests, skills and expertise
- in receipt of initial and ongoing training
- valued and appreciated
- working in a safe and healthy environment
- given the appropriate equipment to do the tasks assigned to you
- given all information relevant to your role
- reimbursed promptly for any pre-approved expenditure
- given appropriate notice if your services are no longer required.

### **As a Volunteer for TNC you have the responsibility to be:**

- honest about your expectations, abilities, and time commitment
- willing to undergo background checks and training as required
- reliable, punctual and if not available provide proper notice so alternate arrangements can be made
- able to perform your role to the best of your ability and ask for help when needed
- respectful of fellow volunteers, employees and members of TNC
- adhere to the TNC Policies and Procedures, Constitution & Regulations
- representative of TNC in an accurate and positive way
- respectful of the roles and opinions of Board, staff and colleagues
- aware of the need to give appropriate notice of resignation

Updated by: Lynne Clay	Date board Approved: 10/8/2021	Next review due date: August 23
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