



EVENT HEALTH AND SAFETY PLAN FOR TAURANGA NETBALL CENTRE

COVID 19

Name: *Tauranga Netball Centre*
Address: *Maunganui Road, Mt Maunganui*
Contact Person: *Tracy Walters*
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What measures are in place - Planning Ahead	Who is responsible
Complete clean and sanitisation of facility	Tauranga Professionals
Disinfect chairs/desks/office space/stairwell handrails door handles/windows and all common touch areas	Tauranga Professionals
Sanitiser and soap/paper towels available in all common areas and bathrooms Gloves and masks available to everyone	Operations
All Staff and Volunteers complete an induction process, complete contact tracing requirements, wear appropriate PPE when necessary, maintain appropriate physical distancing, sanitise appropriately	Manager/Operations
Contact tracing processes in place	

What measures are in place – Accessing the Facility	Who is responsible
All staff, volunteers, contractors, visitors entering the facility must be inducted under the COVID-19 Return to Work Induction and must sign in either manually or via QR code	Operations Assistant
Constant communication to our members about expectations and what is expected for facility use, a volunteer is on the door to ensure only a certain amount of people accessing the bathrooms at any one time	
Hand sanitiser will be placed at entrances to facility and around facility and signage of good hand washing guidelines will be displayed	Operations Assistant
All netball activities are staggered to avoid gatherings at communal points	



How will you operate to keep workers/volunteers and others safe from exposure to COVID 19	Who is responsible
<p>COVID 19 alert levels for gatherings will be followed</p> <p>Staff may work from home</p> <p>Contact tracing guidelines will be adhered to</p> <p>Hand sanitiser stations around facility</p> <p>Gloves and masks available for staff/volunteer use</p> <p>Hygiene guidelines will be adhered to</p> <p>Social distancing is encouraged between staff/volunteers</p> <p>Desk space 1 metre apart</p> <p>Regular cleaning of touch points and desk spaces</p> <p>If unwell do not come to work and advise management</p>	<p>All Centre staff and volunteers</p>
What measures are in place – Signage	Who is responsible
<p>QR codes available to sign in at all gate entries and around the facility</p>	<p>Operations</p>
<p>Have signs advertising correct sanitising and hygiene procedures</p>	<p>Operations</p>
<p>Have signs regarding which gates are to be accessed depending on which court team is playing on</p>	<p>Operations</p>

What measures are in place – Cleaning & Hygiene	Who is responsible
Cleaners to follow new cleaning procedures	TPCG and Operations
High contact areas will be sanitised regularly, bathrooms to be cleaned every hour and signed off on bathroom cleaning form on back of each main bathroom door	Manager and Operations
Hand sanitiser available around facility as well as soap and hand towels in bathrooms	Operations
Team/Umpire guidelines advise them to provide sanitiser	Operations
If it is identified that a COVID-19 carrier has used the Centre we will close the Centre until appropriate sanitising by a commercial cleaner is done	Operations
Every court will have a hygiene kit consisting of sanitiser spray and gloves and wipes. Balls must be sanitised after every game	Manager and Operations
Scorecard Boards will be wiped with disinfectant wipe between games	Office volunteer

What measures are in place – Equipment & Facilities	Who is responsible
All goal post pads to be sprayed with disinfectant	Operations and Teams
All balls to be disinfected (hygiene kit at each court)	Operations and Teams
All score card holders to be disinfected	Operations
High contact areas will be sanitised regularly	Operations

What measures are in place – Coaching Practices	Who is responsible
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- No one should be participating in training or games (or leaving home) if they are displaying symptoms of COVID-19, awaiting test results or if required to self-isolate
- If you or members of your household are unwell, you must stay home
- Ensure you have a plan to limit training numbers to MOH gathering restrictions
- Only players, coaches and managers are allowed into the facility to use the toilets only – ensure the team knows they are to go in and out of these areas quickly and are not to use the showers or changing rooms
- Have disinfectant wipes and disinfectant spray – along with paper towels to clean with and a towel to dry with. A hygiene kit will be available at each court if you forget.

- Ensure balls are cleaned and disinfected before and after use. Please ensure you have a sanitised match ball ready for game day.
- All equipment has been sanitised before each netball activity.
- Ensure bibs have been washed after each netball activity.
- Ensure players have their own sport towel and bottle in their own bags court side. They are not to be lying around on the ground or in the way of the umpires. No bottle holders are to be used
- Have nail clippers for players to use. Highly recommend players do this at home and not share clippers.
- Ensure you have a fully equipped first aid kit plus gloves to tend to any injuries safely.
- Ensure you comply with the contact tracing requirements of the Centre/Venue – all members must be registered into Friendly Manager
- At the end of the game please wipe the goal post pads down closest to your team bench with disinfectant spray.
- Masks are to be worn at all times except when playing or umpiring

What measures are in place – Communications	Who is responsible
The Centre will communicate with staff/volunteers and Members any changes via website/Facebook and Friendly Manager database	Manager and Operations
We have added this safety plan and guidelines to our website and will email it to club and school convenors to forward to there members, and also to our volunteers and officials	Manager and Operations
All volunteers and staff will be emailed the staff induction and Guidelines	Operations
Ministry of Health directives are the initial basis for decision making in any event during this pandemic such as directives such as self isolation and gatherings of people	